

# **Nannette Arden Bailey**

## ***EDUCATION:***

**Harvard Graduate School of Education**, Cambridge, Massachusetts,  
Master of Education in Human Development and Psychology with specialization in Risk  
and Prevention, June 2002

**Virginia Commonwealth University**, Richmond, Virginia,  
Master of Teaching in Early Childhood Education, December 1995

**Hampton University**, Hampton, Virginia,  
Bachelor of Arts in Mass Communications, May 1983

## ***Additional Training:***

**Columbia University Graduate School of Business**, New York,  
Certificate, Middle Management Program for Youth Service Organizations, May 1999

## ***PROFESSIONAL EXPERIENCE:***

**Community Partnership Coordinator**, *Virginia Commonwealth University, ASPIRE*,  
July 2012 - Present

- Developed, cultivated, and currently maintain partnerships with over 30 community based agencies.
- Coordinate community service activities for an average of 200 students per year.
- Designed and facilitate Community Fellows Program to give community partners an opportunity to serve as co-educators.
- Write bi-monthly articles for ASPIRE newsletter
- Teach a Foundations of Community Engagement course (3 credit hrs.) and a Neighborhood Research course (1 credit hr.).
- Prepare Blackboard site and handout materials for course instruction.
- Mentor/guide a cohort 27-30 ASPIRE students on a yearly basis.
- Planned and executed leadership program in Mosby Court community for 24 residents that resulted in most of them obtaining employment.

**Program Administrator**, *Virginia Commonwealth University, Center on Health Disparities*, March 2006—July 2012

- Established and maintained community-campus partnerships, including recruiting partners, ensuring participatory structures were in place, and served as a community-academic liaison.
- Organized community-based training and strategy sessions for partners.
- Facilitated university-wide participation through the recruitment of students, faculty, and staff to address identified community needs.
- Assisted community partners with defining issues and developing action strategies.
- Built capacity of Richmond's Mosby Court community to identify and conduct research.
- Supervised 3 staff members including an administrative assistant and a grad student.
- Researched, wrote, and edited grant proposals and reports.

**Senior Training Coordinator**, *Harvard School of Public Health/Division of Public Health Practice (HSPH)*, Boston, MA, September 2003-March 2006

- Served as project manager for various training initiatives, including distance learning.
- Served as a liaison between the HSPH and the Massachusetts Department of Public Health (MDPH). Worked with MDPH to coordinate trainings for over 900 healthcare workers in MA.
- Supervised employees working on specific training projects.
- Planned and organized national events, including the coordination of a Rural Preparedness Conference held in St. Paul, Minnesota.

**Harvard University Administrative Fellow**, *Harvard School of Public Health/Division of Public Health Practice*, Boston, MA, August 2002-2003

- Coordinated *Cherishing our Hearts and Souls (COHS)*, a university-community coalition designed to identify solutions to public health issues in the Roxbury neighborhood.
- Assisted with all aspects of outreach for COHS, including partnership recruitment, planning, and the development of community identified priorities.
- Worked closely with COHS partners to build trust and sustain coalition.
- Coordinated National Advisory Panel, which developed 6 reports that supported the elimination of health disparities among minorities.
- Assisted in the development of grant proposals and project reports.

**Executive Director**, *The Carver Promise, G. W. Carver Elementary School*, Richmond, VA, June 1996-July 2001

- Managed daily operations of nonprofit designed to encourage high-risk youth to complete high school and to attend college, including overseeing a \$160,000 budget and supervising three employees.
- Responsible for developing program curriculum and evaluation.
- Recruited, trained, and supervised 500 volunteer college mentors (over a 5 year period).
- Initiated and developed partnerships with public school teachers, college administrators, business leaders, and parents.

**Kindergarten Teacher**, *G. W. Carver Elementary School*, Richmond Public Schools, Richmond, VA, December 95-June 1996

**Planner**, *Virginia Association of Community Action Agencies*, Richmond, VA, September 1987-September 1992

**Acting Director/Community Organizer**, *Richmond United Neighborhoods*, Richmond, VA, June 1985-September 1987

**Account Executive**, *WKIE Radio*, Richmond, VA, June, 1983-June 1985

**COMMITTEE SERVICE AND ORGANIZATION MEMBERSHIP**

Pi Lambda Theta, National Honor Society for Educators – Inducted in 1998  
Continental Societies Inc., Richmond, VA Chapter – Member since 1998  
James River Valley Chapter of the Links Incorporated – Member since 2014